

AGENDA

BOB Integrated Care System
Berkshire West Place
Reading Locality

Hybrid Annual General and Ordinary Meeting of the Reading Patient Voice Group

Time: 6pm on Wednesday 19 November 2025

Venue: Online via Teams and in person in Room 1, Reading Civic Offices, Bridge Street

MEETING LINK Please click [here](#) to join the meeting via Microsoft Teams

Meeting ID: 382 448 031 411 4

Passcode: Si7nq6Ed

Agenda: Wednesday, 19 November 2025 Time: **6.00** - 7.30

1.	Apologies and Introductions	6.00 - 6.05
2.	Minutes of last AGM	6.05 - 6.10
3.	Information and Membership Officer's report	6.10 - 6.15
4.	Data Officer's Report	6.15 - 6.20
5.	Treasurer's Report	6.20 - 6.25
6.	co-Chairs' Observations	6.25 - 6.30
7.	Election of Officers	6.30 - 6.40
8.	Discussion on meetings in 2026	6.40 - 6.50
9.	Discussion on activities in 2026	6.50 - 7.00
	End of AGM - start of ordinary meeting	
1.	Report on Health and Wellbeing Board and Integrated Care Board meetings	7.00 - 7.05
2.	Reports from Trusts	7.05 - 7.15
3.	Reports from PPGs	7.15 - 7.25
4.	AOB (please mention to chair on arrival)	7.25 - 7.30
	Followed by a social - please bring a few nibbles - tea, coffee and soft drinks provided	

Next Meeting: 21st January 2026

PTO

For those attending in person, please note that the entrance has been moved to the rear of the Civic Offices while the new library extension is built at the front. It is on Simmonds Street not far from the junction with Fobney Street.

There is car parking nearby - the nearest car park is the Oracle Holybrook car park opposite and North of the Civic Offices on Bridge Street. Also disabled members may be able to arrange parking at the civic offices - please contact the Council about this.

For Teams use and tips please see below.

Information for Those Attending Online

Time: Wed 19 November 2025, 6pm - 7.15pm

MEETING LINK

Please click here to join the meeting via Microsoft Teams

There is also link for those attending online on the web page reached via this page.

You do not need to be using Microsoft Windows to join the meeting online. You can use any computer or phone which supports the freely available Google Chrome, Microsoft Edge or Safari browsers.

Advice and Tips on Using Microsoft Teams

Browsers Microsoft Edge or Chrome or Apple Safari are best for using Microsoft Teams.

When you click on the above link you should be shown a screen which offers you either to continue in the browser or to use the Teams app. It is fine to continue in the browser if you do not have the app and that is the easiest thing to do. Make sure your browser is using full screen or you may miss something.

After making your choice you should be shown a screen with the view from your own camera, logos of a microphone and of a film camera, and a button labelled "Join Now". There may be an invitation for you to enter your name - if so please do so. You can switch your microphone or camera on or off by using the clickable buttons to the right of the microphone and camera logos. When you are happy with the setup please click on "Join Now".

You will be held in a waiting room until admitted - so it is very useful for you to have entered your name at the previous stage. Once admitted you will see some of the participants and some round logos with initials of others.

The controls appear when you move your cursor to the lower part of the screen in the middle (or for some it may be the upper part - please try it out). The controls have logos for the camera and microphone and you should see a hand which allows you to "electronically raise your hand" (and then to lower it again). There is a speech bubble - click on it to show a side panel or window which contains the chat - text messages exchanged by people attending the meeting online. There is a logo of several persons - click on it to display a side panel or window showing all attendees and whether they have raised their hands. Please use the microphone logo to mute your microphone most of the time, but unmute it when you are invited to speak.